## Application Form for Bhutan Enterprise Awards 2021

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| 1 | Name of the Business: |  | |
| 2 | Name of the Owner(s): |  | |
| 3 | Citizen ID No: |  | |
| 4 | Business License /Registration Certificate No:  (Attach copy) |  | |
| 5 | Business Address (Location): | Email &Fax: |  |
| Mobile Phone: |  |
| Post Box: |  |
| 6 | Signature of the Owner(s) | | |

*(Incomplete detail may lead to disqualification)*

## 

## Award Applied for (An applicant cannot apply for more than two awards. In the event an applicant meets criteria forboth the awards, he or she will be considered only for one category of award).

## *(Tick relevant awards – two categories of awards only)*

|  |  |  |
| --- | --- | --- |
|  | **Award Titles** | **Award Applied For** |
| 1 | Small-Scale Entrepreneur of the Year |  |
| 2 | Cottage-Scale Entrepreneur of the Year |  |
| 3 | Rural Entrepreneur of the Year |  |
| 4 | Women Entrepreneur of the Year |  |
| 5 | Service (IT & ITES) Entrepreneur of the Year |  |

**DETAIL APPLICATION**

1. **Provide a brief overview of your business** (description of main activity, products and services, No. of years into business, business image in the market, business profitability, promoters background, organizational details, (Number and varieties of projects undertaken and *size (in terms of project worth)* - if IT & ITES unit), etc.) – *(Attach Proof & use additional sheet if necessary)*

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1. **Products and Export Market information*:*** *(Attach proof and use additional sheet if necessary)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Product (s) | Market segments (Tick) | | |
| Domestic | India | Third country |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |

1. **Raw materials utilization:** *(Attach proof and use additional sheet if necessary)*

|  |  |  |
| --- | --- | --- |
|  | Type of Raw materials | Source of raw materials (specify country) |
|
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
| 7 |  |  |

1. **Full Time Employment of Bhutanese** *(Attach proof and use additional sheet if necessary)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Position/  Designation | Monthly Salary per employee (Nu.) | Other monetary benefits (e.g. LTC, Leave encashment, bonus, etc.) | Other non-monetary benefits (e.g. free housing, food, uniform, medical, transport etc.) |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
|  | **Total** |  |  |  |

1. **Recognitions/Awards:** Please list down any recognition/awards/Standardization/Certification by competent agency.

*(Attach proof and use additional sheet if necessary)*

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1. **Innovation:** To increase efficiency and productivity, describe innovation that your business has applied such as new Equipment/Technology use, patents, trademark, innovative use of by-products/services, adoption of new business model, new system and processes etc.) *(Attach proof and use additional sheet if necessary)*

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1. **Corporate Social Responsibility:** Describe your contribution to the community development activities through the business (such as sponsorships, engagement in community services, contribution to environment conservation and support rendered to the needy ones, etc.) *(Attach proof and use additional sheet if necessary)*

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1. **Work environment and Employee Welfare**: Describe the work place in terms of employees comfort and safety, whether employees use protective gears, workplace safety standards, facilities for employees, capacity building/ training of employees, internal service rules, employee benefits and schemes, waste management, free housing, transportation, meals, education support, medical and other support in times of need etc.*(Attach proof and use additional sheet if necessary)*

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***NOTE:***

1. *Please attach all proofs where necessary. Incomplete application and those without adequate proof of documents shall not be shortlisted for further assessment.*
2. *The information provided above shall be subject to follow-up assessment by the Field Assessment Team. In case of detection of any incorrect information during the field verification, the application shall be disqualified for the award.*
3. *The information provided above shall be treated in the most confidential manner.*
4. *The decision of the Departmental EvaluationCommittee shall be final and binding.*

**Declaration**

I hereby declare that:

1. I do not have any case in the court of law against my business and/or any case of default repayment with any of the Financial Institutions.
2. All particulars furnished by me in this application form are true and correct to the best of my knowledge. In case any information provided in this form is found to be incorrect, the Bhutan Enterprise Awards Committee shall reserve the rights to revoke my application.

Affix legal stamp

Name & Signature of the Applicant

Date: